**JOINT SECRETARIAT**

**INUVIALUIT RENEWABLE**

**RESOURCE COMMITTEES**

**ANNUAL ACTIVITY REPORT**

 **April 1, 2014 to March 31, 2015**

**May 2015**

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**OBJECTIVES OF THE JOINT SECRETARIAT**

1. To support and facilitate the interests and activities of the wildlife and environmental councils, committees and boards, established pursuant to the Inuvialuit Final Agreement in any matters relating to their responsibilities and interests.

2. To provide administrative (financial/clerical) support to those councils, committees and boards and to arrange logistics of meetings pursuant to the business of those councils, committees and boards.

3. To record and make available all materials associated with the business of those councils, committees and boards as required by their Chairs and other appropriate agencies.

4. To establish and maintain working liaisons between the Joint Secretariat and other Inuvialuit organizations, Government, Industry, the Academic sector and other relevant agencies or organizations.

5. To provide technical resource support to those councils, committees and boards as required by their Chairs.

**ORGANIZATION AND STAFF ROSTER**

* The Joint Secretariat presently consists of:
* a Board of Directors, consisting of the Chairs of the committees served by the Secretariat;
* an Executive Director, responsible for the overall direction of the Secretariat;
* an Office Manager responsible for the routine office procedures and the financial administration of the Secretariat;
* a Financial Administrative unit reporting to the Office Manager which consists of a Senior Finance Officer, Finance Officer, a Travel/Accommodation Coordinator, a Secretary/Receptionist and a Hunters and Trappers Committee Administrative Support Officer (HTC-ASO). This unit is responsible for the maintenance of the Secretariat’s general ledger, the accounts payable and accounts receivable functions, preparation of financial reports and matters relating to the budget process. The HTC-ASO provides direct support to the HTCs on financial administration and general secretarial matters.
* Two Resource staff for the Fisheries Joint Management Committee (FJMC);
* Two Resource staff for the Inuvialuit Game Council (IGC);
* a Resource Biologist for the Wildlife Management Advisory Committee (NWT) (WMAC) (NWT));
* an Environmental Assessment Coordinator for the Environmental Impact Screening Committee (EISC);
* an Environmental Assessment Coordinator for the Environmental Impact Review Board (EIRB) and temporary staff for the up coming offshore review;
* a Community Support Unit (CSU)

The Joint Secretariat receives policy direction from its Board of Directors, who are also members of the Secretariat as a society.

The technical resource staffs (FJMC, IGC, WMAC(NWT), EISC, EIRB, and CSU) receive their line management from the Executive Director and are the secretaries of their respective committees. The secretary, the library clerk, the travel/accommodation coordinator and finance officer receive their direction from the Office Manager, who in turn gets direction from the Executive Director.

**JOINT SECRETARIAT BOARD OF DIRECTORS 2014 - 2015:**

Chair - Frank Pokiak, IGC

Vice-chair - John Ondrack, EISC

Director - Jon Pierce, EIRB

Director - Larry Carpenter, WMAC (NWT)

Director - Lindsay Staples, WMAC (North Slope)

Director - Vic Gillman, FJMC

Secretary - Norm Snow, Joint Secretary

**JOINT SECRETARIAT STAFF 2013 - 2014:**

**POSITION** **NAME** **DATE OF EMPLOYMENT**

Executive Director Norm Snow October 1986 to Present

Senior Administration Officer Peggy Madore March 1994 to May 2014

Office Manager Linda Gully December 2013 to Present

Senior Finance Officer Shannon Jensen December 2013 to July 2014

 Sheryl Chisholm August to October 2014

 Jerry Reitman November 2014 to Present

Finance Officer Eunice Thrasher April 2012 to Present

Travel/Accommodation Jerome Gordon April 2014 to November 2014

Coordinator Patricia Rogers December 2014 to Present

Secretary/Receptionist Bernice Joe January 2001 to Present

Librarian/Casual Office Clerk Vacant

Casual Employees Camellia Gray January 2014 to April 2014

 Patricia Rogers July 2014 to December 2014

 Debbie Gully January 2015 to March 2015

 Numerous Casuals to help with the move back to the ICCentre

 June to September 2014

HTC Administrative Shawna Kaglik August 2011 to Present

Support Officer

Fisheries Resource Kristin Hynes November 2012 to Present

Specialist - FJMC

Fisheries Resource Danny Swainson February 2014 to Present

Specialist - FJMC

 Kayla Hansen-Craik November 2009 (on education

 Leave as of August 2012)

IGC Resource Management Steve Baryluk June 2006 to Present

 Coordinator (1)

IGC Resource Management Jennifer Lam October 2010 to Present

 Coordinator (2)

WMAC (NWT) Resource James Malone August 2013 to Present

Biologist

EISC Environmental Darrell Christie May 2012 to Present

 Assessment Coordinator

EIRB Environmental

Assessment Coordinator Eli Nasogaluak March 2010 to April 2014

Beaufort Sea Exploration Joint Venture Drilling Program Review Temporary Staff

Assessment Coordinator Richard Binder December 2013 to Present

EIRB Hearing Manager Marie-Anick Elie December 2013 to Present

EIRB Senior Technical Advisor Bharat Dixit December 2013 to Present

EIRB Support Staff Desmond Loreen February 2014 to Present

Community Support Unit Eli Nasogaluak April 2014 to July 2014

 Vacant

Community Based Coordinator Jennie Knopp January 2014 to March 31, 2015

Monitoring Program

Community Based Monitoring Kendra Tingmiak September 2014 to March 2015

Program Assistant



OPERATIONS

The Joint Secretariat (JS) was incorporated as a society in 1987. The six chairs of the committees listed below constitute the society's members and directors. The Joint Secretariat was established to provide technical and administrative support to the Inuvialuit Game Council (IGC) and the following IFA Co-Management Boards:

* the Wildlife Management Advisory Council (NWT) (WMAC(NWT));
* the Wildlife Management Advisory Council (NS) (WMAC (NS)); [Inuvialuit Participation costs administration only]
* the Fisheries Joint Management Committee (FJMC);
* the Environmental Impact Review Board (EIRB); and
* the Environmental Impact Screening Committee (EISC).

During the 2014/15 fiscal year the Board of Directors for the Joint Secretariat held one regular meeting following the Annual General Meeting in June 2014. These meetings were held in Inuvik, NT.

The Joint Secretariat continues to achieve its objective by providing the requisite financial administration and technical support to the Inuvialuit Game Council (IGC) and the Co-management Boards set up pursuant to the Inuvialuit Final Agreement (IFA). [See Audited Financial Statement 2014/15].

It has maintained, and continues to expand its archival function; and has continued to work closely with Government, Industry, the academic sector, multi-stakeholder research programs and Inuvialuit organizations as per its objectives.

The Administration Unit continues to provide service to the JS Staff, Board, and third party agencies. It has suffered from considerable staff turnover, but has now stabilized and an overhaul of the Financial Administrative System is being planned.

The JS continues to be active in promoting, facilitating and partnering with Arctic research projects. These include:

* CIMP Program in the Beaufort – Delta region
* Local organization and participation in various conferences and workshops, and community meetings.
	+ Arctic Net programs (including IRIS)
	+ OAP-RCC Meetings
	+ OAP-Partners Meetings
	+ Beaufort Regional Environment Assessment (BREA) Program.
	+ Community Based Monitoring projects, in addition to the one established in the JS itself. (ISR-CBMP)
* The JS remains involved in promoting, expanding, and developing Western Arctic research by working with ARI and assisting in promoting innovative uses of the Inuvik Satellite Facility and assisting in the coordination and involvement of Inuvialuit youth in Arctic Net, BREA programs, and the development of the CHARS via the Inuit Advisory Committee.
* IGC, WMAC(NWT) and JS staff remain involved in the implementation phase of the NWT Species at Risk statute, and there is still no progress on a Yukon counterpart statue.
* J.S. Staff and Legal Counsel, plus the Chairs of the IGC and WMAC(NWT) were heavily involved in the development of a new Wildlife Act for the NWT. This has now been promulgated and we are in the regulations-development phase. This remains a major workload activity.
* The IGC Chair and the JS Executive Director are members of the Arctic Council’s Emergency Prevention, Preparedness and Response (EPPR) Working Group as members of the Canadian delegation.
* The EPPR Working Group has met twice during this reporting period, and it continues to deal with response to nuclear incidents in addition to oil spill response preparedness and prevention. The Preparedness and Response Task Force has concluded the development of its Agreement, and we continue to be involved in the development of the parallel agreement on Prevention, via its Task Force. This latter Agreement should be concluded next year.
* We continue to support the Arctic Environmental Resources Management Application (ERMA) WG project, as well as the project updating the Arctic Spill guide, both of which are AC Ministerial deliverables next year.
* As members of a small sub-committee of the EPPR-WG, we are scoping a future WG project to develop small Arctic Community capacity for dealing with HNS and oil-spills.
* The JS also continues to work on several Inuit-specific projects with ITK. Bill Kemp and James Kuptana have concluded the digitization of the Inuit Land Use and Occupancy Maps to the extent possible (the original Sachs Harbour maps have yet to be found).
* The other major co-operative project with ITK this fiscal year has been the preparation for, and participation in, CITES CoP 17 in two years time. This has involved face-to-face meetings, numerous teleconferences, and copious email traffic. Other members of CITES CANDEL have participated, and this continues to prove very helpful.

CITES activities consume a considerable amount of JS Staff time, as well as that of the IGC and the Wildlife Co-Management Boards.

* JS Staff continue to support the two WMAC’s and the IGC at various Polar Bear committee meetings (PBTC, PBAC and the Inuvialuit – Inupiat PBTC and PBC meetings).
* The ISR-CBMP has just concluded the first of two years of its Pilot Phase. An operational plan (“Turnkey Document”) is well under way, some community projects have been carried out. Thirteen community workers have been trained and the Technical Advisory Group is up and running. The Steering Committee continues to define the scope of the project and partial funding has been secured from various sources for this year as well as the coming year. It is anticipated that the need for some third party funding will continue, but long-term core funding is being sought by way of IFA Implementation future funding.
* JS Staff (Administration and Technical) were heavily involved in administering, organizing, and implementing one BREA workshop (oil spill response: valued component vulnerability) plus a community, tour to provide an update of the BREA Program.
* Chris Harrison is continuing to develop the ISR Geospatial Application and to include the Land Use and Occupancy maps (ITK and Bill Kemp). This work is to assist in the production of an ISR atlas and is funded as a devolution task by IRC (Bob Simpson)
* The JS is becoming more involved with “Devolution” as, after many years, this will be more of a reality come April 1st , 2014. The full implications are not yet clear, and we will likely be in adjustment-mode for some time. Our work with IRC via Bob Simpson is greatly assisting in this transition.
* The other event this year, which had a large impact on our operations, was the fire in our building, the Inuvialuit Corporate Centre. Fortunately the fire itself on the IRC floor was not extensive. Water damage and the threat of mould did, however, force a complete evacuation of the premises and we moved to temporary offices in the Mack Travel Building. We coped with the trauma of the move and the commendable efforts of the staff enabled it to be accomplished quickly and efficiently. Insurance will cover most, but not all costs associated with this event and we are due to move back in June 2014.

### Executive Director – Norm Snow

In addition to JS administration and direction, the Executive Director attends JS Board meetings, (as Secretary) and IGC meetings. He also attends IFA- Implementation Coordinating Committee (ICC) meetings, and is the alternate for the IGC Member (Frank Pokiak).

In addition to the memberships mentioned previously, he is the President of the Arctic Regional Advisory Council (ARAC), which has had one face-to-face meeting in Iqaluit and one during this reporting period. As ARAC Chair, he also attended one National Advisory Committee meeting.

Transport Canada covers the costs of both these activities.

He is also a member of:

* The Environmental Studies Research Funds (ESRF) Management Board, which has met twice this year.

NRCAN administers this Research Program, and covers the costs of participation. Our involvement in ESRF (as well as ARAC, BREA, PERD and the Arctic Council’s EPPR-WG) continues to help build plans and develop a research and spill-response capability for ISR Communities.

* The Northern Board Forum (NBF) Working Group, which has held several meetings, and organizes and participates in the NBFs, of which two were held during this reporting period. EISC and EIRB Chairs attended the Forum this year.
* BREA Steering Committee (2 meetings) Research Advisory Committee, various Working Groups (several meetings), and the alternate for the IGC Chair on the National Executive Committee.

* The BREA Curriculum Development Project has been concluded. Course modules and manual are completed. This will be an accredited basic oil-spill response course to be conducted in Aurora College. It was not possible to put on the first course this year, but it is anticipated next year. This project will fulfill an often-voiced community need, as well as the objectives of BREA, and it is intended to be an ongoing legacy activity.

Arctic Council Activities

* The Executive Director participated in the two EPPR Working Group meetings this year, which also included a workshop dealing with UAS’s convened by NOAA. It also included a visit to the USCG icebreaker ‘Healey’ for updates on its research activities in the Arctic this past year.
* He also participated in this year’s Arctic Rescue Conference, which was held in Naryam Mar under the auspices of the Russian Security Council. This included an SAR and oil-spill exercise centred on the Prirazomalaya platform and the Varandeya terminal.
* The E.D. and TC member of CANDEL began to develop a Remote Area Oil-spill Response kit project, which has now been subsumed into the Norwegian led Indigenous Peoples Involvement project of the WG.

Future Funding (IFA Implementation)

* There has been no real progress on this important activity, but the Executive Director continues to track this with CIB (DIAND).

EIRB Assistance – IORVL Beaufort Sea Exploration Joint Venture Drilling Program review.

* The Executive Director continues to provide assistance as required regarding administration and logistical issues. The overall Review Process is pending the filing of documentation by the proponents to the EIRB Worst Case Scenario Technical Proceeding and to the NEB for the SSRW Technical Proceeding.

ISR – CBMP

* The Executive Director assists the Steering Committee in refining the design of the Program. This involves a fair amount of document review as well as support for the Coordinator and her Assistant, and negotiating some external funding.

The Executive Director has also participated in the following:

 ARAC

* The E.D. is the current President of this TC-funded activity. The Council has generated correspondence expressing concerns regarding the inadequate regulation of overwintering fuel barges; concern over the lack of infrastructure to cope with an increasingly ice-free arctic Summer and the concomitant increase in vessel traffic. These were also included in verbal and written submissions to the TSEP, as well as providing a considerable amount of advice regarding the impact of hydrocarbon and HNS spills on remote arctic communities.

As a President, the E.D. is also a member of the National Advisory Council, which at its annual meeting this year, was focused on Terms of Reference review and improving the efficiency of all the Regional Advisory Councils.

BREA

* This is the final year of the Program and it has been a fairly busy one. The E.D. and staff have largely been involved with the organization and conduct of the concluding Results Forum, the Cumulative Effects WG and the Arctic College Oil spill Response curriculum project.

The E.D. also participated in a Program Review and Evaluation.

The only BREA activity anticipated next year is the development of a Synthesis Report, although as a result of the overwhelmingly acknowledged success of the program at the Results Forum, other means will be sought to continue the excellent research conducted under the program.

Canada/U.S. Oil and Gas Research Forum

* The E.D. was a member of the Organizing Committee for this year’s Forum, and the J.S. staff was also involved in the logistical planning and local organization.

The E.D. also participated in the Following:

The annual

* Inupiat – Inuvialuit Polar Bear and Beluga meetings which this year included a WWF Canada/ASA presentation of their Beaufort Sea Oil spill Trajectory analysis.
* The two NWT/NU Spills Agreement WG meetings one of which included a briefing on the Nanook 2015 DND exercise.
* An IMO Polar Code workshop regarding the status of this long-awaited document. It is near completion and it seems that it may actually be released within the next two years.
* The Gulf of Mexico Ecosystem Recovery Conference. This was the third annual conference reporting results of monitoring and other research following the Macondo oil spill tragedy.
* The Arctic Technology Conference.
* The Kemi oil-in-ice deployment exercise, and oil spill conference.
* The Inuvik Petroleum Show, which is likely, the last of this event with an Oil and Gas focus until more of this type of activity picks up again in the Region.
* The 9th annual Arctic Frontiers Conference, which this year included the launch of a UK-led (EU) initiative focusing on Arctic Community issues and TK. The IGC Chair and staff were also invited to participate.
* The four IGC meetings and part of one WMAC (NWT) meeting.
* The Arctic Net Annual Results Forum.
* A DFO-led workshop to develop EA guidelines for dealing with offshore project impacts on marine mammals and sea turtles.

**Inuvialuit Game Council Resource Management Coordinators - Steven Baryluk & Jennifer Lam**

Much of the Resource Management Coordinators’ (RMC) activities involve the day-to-day management of the affairs of the Inuvialuit Game Council (IGC), especially for the Chair of the IGC. This includes writing, managing and filing correspondence, preparing travel arrangements and information packages for any of the members or other representatives attending meetings/conferences, participating in conference calls, and the planning of the various meetings. IGC meetings are held quarterly with the RMCs preparing the meeting packages and taking the minutes for each meeting.

The RMCs participated in a number of meetings focused on polar bear management, such as the Polar Bear Technical Committee and Polar Bear Administrative Committee meetings, as well as ‘Inuit Consult Group’ meetings with representatives from other Inuit regions in Canada and the federal and Territorial governments. The Inuvialuit Game Council participated in the Inuvialuit-Inupiat Polar Bear Joint Commission and the Inuvialuit-Inupiat Beluga Whale Joint Commission meetings in Vancouver, BC.

The RMCs attended the International Oil Spill Conference, Canada/US Oil and Gas Forum, The Gulf of Mexico Oil Spill and Ecosystem Conference and the Arctic Technology Conference with several delegates from the IGC to help with knowledge and capacity building in anticipation of the forthcoming review of Imperial Oil’s application to drill an offshore exploratory well.

The RMCs also attended CAFF, the Arctic Coastal Zone Conference and the Arctic Shipping Forum, Arctic Change and Arctic Frontiers Conference along with IGC directors to share the Inuvialuit perspective and to gain further knowledge on a range of arctic environmental and wildlife issues.

The RMCs assisted with various activities related to the Beaufort Regional Environmental Assessment (BREA), including the organization of the BREA Results workshop and participated in the Cumulative Effects Working Group Activities.

The RMCs also assisted in planning the CIMP Results Workshop.

RMCs participated in a number of meetings and conferences regarding caribou issues including the North America Caribou workshop, Sahtu Caribou workshop and ACCWM meetings for the development of the Bluenose West, Bluenose East and Cape Bathurst Management Plan.

Jennifer participated in meetings of the Beaufort Sea Partnership and the Inuvik-Tuktoyaktuk Highway Corridor Working Group.

**2014-2015 Environmental Impact Screening (EIS) Coordinator Annual Report: April 1, 2014 – March 31, 2015 – Darrell Christie**

Staffing

The EISC Coordinator position was fully occupied during the period of this report.

Projects

1. The EISC Coordinator was involved in the EISC decision to upgrade its technology. Taking advantage of Apple Canada’s trade-in policy, the Committee is now using iPad Air 2’s coupled with Zagg Keyboard cases. The Committee continues to license the BoardVantage meeting software and there are no published 24 “digital” meeting books. The EISC also uses a Team Dropbox for back-up and collaboration purposes, and the Committee is therefore completely digital.
2. The new EISC online Registry is scheduled to go “live” on May 1, 2015. This is later than planned, and this is due primarily to the programmer having to write “code” to accommodate certain feature sets as per the EISC requirements.
3. The EISC membership has been steady now for over a year, and no issues with the day-to-day operations of the Committee are foreseen.
4. Offshore marine traffic within the ISR has increased, and specifically the EISC dealt with three cruise-ships that visited Herschel Island. This is considered part of the Yukon North Slope and is culturally important to the Inuvialuit as outlined within the Inuvialuit Final Agreement. The established EISC processes worked as designed for this new type of “development”.

**EISC Meetings**

The EIS Coordinator is responsible for all arrangements relating to the EISC meetings; which occur every six (6) weeks. This work includes (but is not limited to) overseeing travel and accommodation requirements, honoraria and per diem management, meeting package preparations (agenda, minutes, etc.), board-room booking / catering bookings, minute taking, guest presentations coordination, and resolution tracking.

During the fiscal year 2014-2015, the following EISC meetings occurred:

1. April 15-17, 2014 Inuvik, NT

2. May 28-30, 2014 Inuvik, NT

3. July 9-11, 2014 Inuvik, NT

4. August 19-21, 2014 Dawson City, YT

5. October 1-3, 2014 Inuvik, NT

6. November 12-14, 2014 Inuvik, NT

7. December 17-19, 2014 Inuvik, NT

8. January 28-30, 2015 Inuvik, NT

9. March 18-20, 2015 Inuvik, NT

**General**

This 2014-2015 fiscal year saw no changes to the membership of the EISC. For the fiscal year 2015-2016, Member Albert Ruben (our NWT Government member) is seeking to be re-appointed, and this process has begun. Member Ryder (our Yukon

Government member) will not be seeking re-appointment, and the Yukon Territorial Government has started the process to find a suitable candidate to nominate: Member Ryder’s term ends in November.

The activity level for the period in terms of submissions was about average with no discernible trend apparent. The main activities encompassed the areas of scientific and academic research, infrastructure building and maintenance, and remediation projects. In summary, the EISC screened 66 project descriptions during fiscal year 2014 - 2015 including:

Research projects 42

Infrastructure projects 6

Remediation 4

Tourism 3

Site Maintenance 4

Cruise Ships 6

Cancelled 1

Government 2

**Other**

For the time period covered for this report, The EISC Coordinator attended two (2) Resource Person (RP) meetings. These meeting are attended by the resource person / coordinator for each of the five JS co-management boards, the JS Community Support Unit representative, and the JS Community Based Monitoring coordinator. The meetings are held to: share ideas, compare calendars, identify collaborative project possibilities, and to discuss any other relevant concerns / issues that can best be addressed as a group.

**Environmental Impact Review Board (EIRB) Environmental Assessment Coordinator – Richard Binder**

# EIRB MEMBERSHIP AND STAFF

The Environmental Impact review Board (EIRB) consists of seven (7) permanent members - three (3) appointed by Canada, three (3) appointed by the Inuvialuit, and a Chairman appointed by Canada, with the consent of the Inuvialuit. Of the three (3) appointed by Canada, each of the Governments of the Northwest Territories and the Yukon shall designate one (1).

Each member is appointed for a three-year term and is eligible for re-appointment.

**CHAIR:**

Jon Pierce – Term – September 11/13 to present

**DIRECTORS:**

* Bruce Chambers Yukon Member Sept. 05/11 to present
* Catherine Cockney GNWT Member Aug. 08/13 to present
* Herbert Felix Inuvialuit Member Sept. 30/11 to present
* Roland Kikoak Inuvialuit Member Sept. 30/11 to present
* Crystal Lennie Inuvialuit Member Sept. 30/13 to present
* Jim Umpherson Canada Member Dec. 20/11 to present

**STAFF:**

* Richard Binder EIRB Coordinator
* Bharat Dixit Senior Technical Advisor
* Marie-Anick Elie Hearing Manager
* Desmond Loreen Administrative and Communications Officer

**EIRB BOARD MEETINGS**

# The EIRB Members and staff participated in a number of meetings and teleconferences during this reporting period.

# The following is a list of meetings attended for this period:

# April 15, 2014 EIRB Board Meeting

# May 08, 2014 EIRB Board Meeting

# May 30, 2014 EIRB Teleconference

# June 24, 2014 EIRB Board Meeting

# August 12,2014 EIRB Board Meeting

# September 17, 2014 EIRB Board Meeting

# October 16, 2014 EIRB Board Meeting

# October 29, 2014 EIRB Teleconference

# November 21, 2014 EIRB Board Meeting

# December 17, 2014 EIRB Board Meeting

# February 16, 2015 EIRB Board Meeting

# March 30, 2015 EIRB Board Meeting

# EIRB BOARD TRAINING AND DEVELOPMENT

On December 11, 2013, the Environmental Impact Screening Committee (EISC) referred the proposed development known as “*Beaufort Sea Exploration Joint Venture Drilling Program”,* for environmental impact assessment and review as set out in the Inuvialuit Final Agreement (IFA) to the EIRB.

In preparation for an upcoming review, a training and development program was developed to prepare the EIRB Board and staff. The following is a list of training and development sessions that were provided during this period:

* April 15, 2014
	+ COGOA 101, Regulation of Oil and Gas Activities in the North, and Arctic Offshore Drilling Review
* April 16, 2014
	+ EIRB/NEB – Coordinated approach to the review processes
* May 5-8, 2014
	+ International Oil Spill Conference, (IOSC-2014)
* May 13, 2014
	+ Oil Spill Response – Logistics, equipment & methods
* June 23 – 25, 2014
	+ Inuvik Petroleum Show
* August 12 – 13, 2014
	+ BP Macondo – Deep-water Horizon, Lessons Learned
* September 16, 2014
	+ Financial Liability & Responsibility for Oil & Gas Developments
* October 15, 2014
	+ Public Hearings and Administrative Law
* November 20, 2014
	+ Rules of Procedures
* December 15-16, 2014
	+ EA process – strategic session
* December 17, 2014
	+ Presentations: BREA, Beaufort Sea Engineering data Base and ASTIS
* February 17 – 19, 2015
	+ Oil Spill and Ecosystem Science Conference

# COMMUNITY TOUR

# The Tour provided an opportunity for the Review Board to update the communities on the EIRB review process regarding the proposed development in the Arctic offshore known as “Beaufort Sea Exploration Joint Venture Drilling Program”.

# The information session hosted in the communities was twofold. The first part of the information session focused on who is the EIRB, how it was established and what are the steps in the review process. The second part of the presentation focused on the review process of the Beaufort Sea Exploration Joint Venture Drilling Program. It provided information on the steps in the review of the proposed project (terms of reference, worst case scenario technical proceeding and the environmental impact assessment). Below are dates and locations of the public information sessions:

# April 07, 2015 Pre-Tour Meeting

# April 08, 2015 Paulatuk (information session)

# April 09, 2015 Ulukhaktok (information session)

# April 10, 2015 Sachs Harbour (information session)

# April 13, 2015 Aklavik (information session)

# April 14, 2015 Inuvik (information session and high school presentation)

# April 15, 2015 Tuktoyaktuk (information session and high school presentation)

# April 16, 2015 Debriefing Meeting (information session)

**ACTIVITIES PLANNED FOR THE EIRB**

The EIRB has scheduled a number of events for the new fiscal year, those include regular Board meetings, training & development program activities and activities relating to the review of the proposed Beaufort Sea Exploration Joint Venture Drilling Program. Below is a summary of planned events:

* Training & development program activities
	+ Board Development: Arctic Drilling Regulations Perspectives
	+ Net Environmental Benefits Analysis
	+ Costing the Worst-Case Scenario
* Review of the proposed Beaufort Sea Exploration Joint Venture Drilling Program\*

Q2, 2015

* + Review of Update Project Description
	+ Development of final Terms of Reference for proposed project

Q3, 2015

* + Determination of Sufficiency of Worst Case Scenario Description
	+ Worst Case Scenario Technical Proceeding

Q4, 2016

* + Worst Case Scenario Determination Report
	+ ISR Community Tour

*\*pending developer’s filin*g

**HTC Administrative Support Officer – Shawna Kaglik**

It has been a very busy year for Shawna, with some changes to the HTC’S. It seems there will be a need for training and help with reports, but not until the new budget in the new fiscal year. All the files are in order for the New Year, and the old have been filed. The ASO has been traveling a lot to the communities, assisting with Quick Books, training, Year-end, Receiver General, and budgets.

 Betty from Sachs and Michelle of Aklavik have been put to 1/2 time due to over spending within their HTC budgets.

 Michelle of Aklavik, has been one of the longest term Resource Persons, but is still not comfortable with fixing her general journals in quick books, also with budgeting, the ASO will need to assist Michelle on cleaning her quick books as well.

It will be necessary to train Charles Lucas in Tuktoyaktuk with Quick Books and all that needs to be done on a day to day or month to month basis, such as paying and reporting for RCA and WSCC, minute taking and managing the office. There is also a new worker In Tuktoyaktuk Jocelyn Noksana who will start April 09, 2015.

The ASO also spent time with Martha from IHTC to help with WSCC reports, payments, and budgeting. Martha is a quick learner and is doing quite well as a Resource Person.

Diane from Paulatuk HTC is doing very well, Minutes are received regularly every month, along with the financials, and the one-year visit is due soon from all reports the PHTC is in good running condition.

Betty from Sachs Harbour is also part-time until further notice due to over spending of the budget, The ASO also gets minutes and financial regularly from SHHTC.

Gilbert Olifie of Ulukhaktok is the new Resource Person for the HTC, she is doing very well, as she was the UCC Corporate manager before starting with the HTC. She is still not comfortable doing reports with Quick Books, but she is trying.

The ASO has for the past two years used up the budget and still needs to assist the Resource Persons with year end and Audits, and thanks to the Executive Director for assisting the ASO with funds to travel and help the HTC’S resource persons.

The ASO is also due for a refresher course for Quick Books, but Aurora College here will not being holding any courses for the upcoming year.

All files are up to date the New Year’s are in place, and awaiting the auditor to start the financials, and reporting.

**FJMC Fisheries Resource Specialist – Kristin Hynes**

Kristin’s job involves providing support to initiatives related to fish and marine mammal co-management in the ISR. This includes keeping the FJMC Chair and Members informed on relevant issues, meeting with our working partners (ISR HTCs, DFO) to discuss programs and/or concerns as needed, and coordinating FJMC and FJMC Working Group meetings where work is discussed and future steps are outlined.

During the 2014-2015 fiscal year, Kristin’s work was focused on the following:

* Coordination and general support for FJMC meetings.
* Working as the Secretariat for 3 fisheries working groups focused on the co-management of char stocks in the ISR:
	+ Sachs Char Working Group (SCWG) – newly formed working group that has included representatives from the SHHTC, DFO, FJMC, CBMP-ISR and Sachs Harbour elders; focused on learning more about Sachs River Arctic char and why their harvest numbers have declined in recent years.
	+ Ulukhaktok Char Working Group (UCWG) – formed by members from the OHTC, DFO, FJMC, and Ulukhaktok elders and youth; focused on Arctic char management.
	+ West Side Working Group (WSWG) – formed by members from the AHTC, DFO, FJMC, Parks Canada, Yukon Territorial Parks and Aklavik elders and youth; focused on Dolly Varden char management.
* Assisting the Aklavik HTC and WSWG develop a proposal for a community harvest at the Big Fish River Fish Hole (a river closed under DFO regulations since 1987), and working with the AHTC, FJMC and DFO to coordinate the approved harvest at this traditional fishing site in November 2014.
* Assisting in the delivery of Dolly Varden char field programs:
	+ Shingle Point coastal fishing camp, July 16-29, 2014: char harvest monitoring and ecosystem studies
	+ Big Fish River Fish Hole, November 7-10, 2014: char harvest monitoring and TK program
* Coordinating water quality sampling with the Aklavik HTC and the CBMP-ISR to address community concerns regarding potential impacts to Big Fish River Dolly Varden char habitat from the recently observed burning shale exposure (“smoking hills”) site near the Yukon-NWT border.
* Communicating results and providing a final report on the 2013 Mayoklihok Lake Fisheries Survey to the OHTC and community members from Ulukhaktok.
* Acting as the FJMC staff file lead on the Imperial Oil Resources Ventures Limited (IORVL) offshore oil project proposal under review by EIRB, and attending a number of related meetings to become better informed on offshore oil developments in the Arctic.
* Poster on fisheries co-management (FJMC, HTCs, DFO) in the ISR presented at the ArcticNet: Arctic Change conference in December 2014.
* Working with James Malone (WMAC NWT staff), Jennifer Lam (IGC staff) and Larry Carpenter (WMAC NWT Chair) to facilitate Community Conservation Plan (CCP) Working Group meetings in each ISR community. These meetings involved reviewing and updating the existing CCPs based on community feedback (traditional and local knowledge) and updated scientific knowledge provided by DFO and other working partners.
* Testing, providing feedback, and developing maps for the FJMC and Joint Secretariat on two ArcGIS online spatial platforms: The Inuvialuit Atlas, and the Beaufort Sea Online Platform (BSOP)
* Developing a design for an improved data management system for the FJMC which includes updated website content and an online database.

Meetings attended by K. Hynes in the 2014-2015 fiscal year:

|  |  |  |
| --- | --- | --- |
| **MEETING** | **LOCATION** | **DATE** |
| AHTC Meeting: Big Fish River Dolly Varden | Aklavik | April 10, 2014 |
| FJMC Meeting and meeting with Minister of DFO Gail Shea (May 1, 2014) | Ottawa | April 29-May 2, 2014 |
| International Oil Spill Conference | Savannah | May 5-8, 2014 |
| Oil Spill Response Limited teleconference with EIRB | Inuvik | May 13, 2014 |
| OHTC meeting with Lois Harwood and Ole Nielsen (DFO) – ringed seal monitoring and disease surveillance | Ulukhaktok | May 20, 2014 |
| OHTC meeting – Ulukhaktok Arctic char | Ulukhaktok | May 22, 2014 |
| Marine Emergency Duties A3 and Small Vessel Operator Proficiency certification course | Nanaimo | May 26, 2014 |
| FJMC Community Tour | Aklavik, Sachs Harbour, Tuktoyaktuk | June 9-13, 2014 |
| Big Fish River Fishing Plan – meeting to outline components of plan | Aklavik | June 17, 2014 |
| Field work: char harvest monitoring and ecosystem research program | Shingle Point. YT | July 16-29, 2014 |
| Donald Winter presentation to EIRB: BP Macondo – Deep-water Horizon: Root Causes and Lessons Learned | Inuvik | August 12-13, 2014 |
| Fundamentals of hydraulic fracturing (ITI and CAPP)– public meeting | Inuvik | August 14, 2014 |
| WWF Oil Spill Trajectory Modeling | Aklavik | August 19, 2014 |
| AHTC Annual General Meeting | Aklavik | August 20, 2014 |
| OHTC Annual General Meeting | Ulukhaktok | September 4, 2014 |
| Sachs Char Working Group meeting | Sachs Harbour | September 9, 2014 |
| SHHTC Annual General Meeting | Sachs Harbour | September 10, 2014 |
| FJMC Meeting | Inuvik | September 15-18, 2014 |
| IGC Meeting | Whitehorse | September 19-20, 2014 |
| CBMP-ISR Data Management Workshop | Whitehorse | September 22-23, 2014 |
| Inuvialuit Atlas and BSOP meeting (JS, IRC, DFO, ILA) | Inuvik | October 27, 2014 |

Meetings attended by K. Hynes in the 2014-2015 fiscal year (*continued*):

|  |  |  |
| --- | --- | --- |
| **MEETING** | **LOCATION** | **DATE** |
| Beaufort Sea Partnership Meeting | Inuvik | October 29, 2014 |
| Big Fish River Fish Hole Harvest Project – planning meeting with AHTC, DFO and field crew | Teleconference | October 30, 2014 |
| IGC and Imperial –Worst-Case Scenario Methodology Workshop | Yellowknife | November 3, 2014 |
| Canada-US Northern Oil and Gas Research Forum | Yellowknife | November 4-5, 2014 |
| Field work: Big Fish River Fish Hole harvest program | Big Fish River | November 7-10, 2014 |
| Local observations of beluga – community meeting (DFO) | Inuvik | November 12, 2014 |
| ITHCWG Meeting (AM) | Inuvik | November 13, 2014 |
| IHTC, DFO, FJMC beluga meeting: update from 2014 and plans for 2015 | Inuvik | November 18, 2014 |
| CIMP Results Workshop | Inuvik | November 18-19, 2014 |
| Community meeting on MPAs and beluga: DFO Oceans, DFO Science, FJMC | Ulukhaktok | November 20, 2014 |
| Employee review with Vic Gillman | Inuvik | November 26, 2014 |
| West Side Working Group (WSWG) Meeting | Aklavik | November 27, 2014 |
| FJMC Vision Meeting | Ottawa | December 9-10, 2014 |
| ArcticNet: Arctic Change | Ottawa | December 10-12, 2014 |
| FJMC Meeting | Winnipeg | January 12-16, 2015 |
| Ulukhaktok CCP Working Group Meeting | Ulukhaktok | February 19, 2015 |
| Aklavik CCP Working Group Meeting | Aklavik | February 20, 2015 |
| BREA Results Forum | Inuvik | February 24-26, 2015 |
| Paulatuk Char Working Group (PCWG) Meeting | Paulatuk | February 28, 2015 |
| Rat River Working Group (RRWG) Meeting | Inuvik | March 3, 2015 |
| West Side Working Group (WSWG) Meeting | Aklavik | March 4, 2015 |
| IGC Meeting | Inuvik | March 12, 2015 |
| East Three School Career Fair | Inuvik | March 12, 2015 |
| Sachs Harbour CCP Working Group Meeting | Sachs Harbour | March 17, 2015 |
| Ulukhaktok Char Working Group (UCWG) Meeting | Ulukhaktok | March 19, 2015 |
| Paulatuk CCP Working Group Meeting | Paulatuk | March 23, 2015 |
| Sachs Char Working Group (SCWG) Meeting | Sachs Harbour | March 25, 2015 |
| Inuvik CCP Working Group Meeting | Inuvik | March 27, 2015 |
| Tuktoyaktuk CCP Working Group Meeting | Tuktoyaktuk | March 30, 2015 |

**FJMC Fisheries Resource Specialist – Danny Swainson**

Danny’s job involves supporting the co-management of fish and marine mammals within the ISR. In addition to providing standard administrative support to the committee, Danny has been utilizing his fisheries knowledge and experience in a number of programs and initiatives.

**Focus of Work**
Danny managed and oversaw a number of ongoing and new initiatives in the 2014/2015 fiscal year. The majority of Danny’s work revolved around, but was not limited to the following files:

* Inuvik to Tuktoyaktuk Highway (ITH)
	+ Tuktoyaktuk Inuvik Working Group (TIWG)
		- Danny acted as secretariat to the TIWG for the past year. Duties included organizing and facilitating meetings, writing correspondence and communicating effectively with government and other management agencies on behalf of the working group.
	+ Mitigation Monitoring
		- Danny identified key areas of concern surrounding the potential impacts of road construction on Fish and Fish habitat. This included helping to identify critical spawning and migration habitat adjacent to the ITH corridor and ensuring that the proponent is aware of these areas and their importance to the Inuvialuit.
* Fish and Marine Mammal Community Monitoring Program
	+ Beluga Monitoring
		- Danny acted as file lead for the 2014 Beluga monitoring program. This included setting up contracts with the HTCs, arranging supplies and field gear for the monitors and science teams and participating in fieldwork and various sampling efforts throughout the summer and fall months.
* Paulatuk Char Working Group (PCWG)
	+ Danny acted as secretariat to the TIWG for the past year. Duties included organizing and facilitating meetings, writing correspondence and communicating effectively with government and other management agencies on behalf of the working group.
* Marine Protected Area Management and Monitoring
	+ Danny acted as file lead to the Tarium Niryutait Marine Protected area and Anguniaqvia Niqiqyuam Area of Interest files for the 2014/2015 fiscal year. Duties included attending Steering Committee meetings, preparing funding reports and assisting with the development of future monitoring and management programs.
* FJMC Communications
	+ Danny acted as file lead on several different communication initiatives for the FJMC. These included several 1 page update bulletins distributed throughout the ISR, FJMC newsletters and maintaining the FJMC Facebook page.

Meetings attended by D. Swainson in the 2014-2015 fiscal year:

|  |  |  |
| --- | --- | --- |
| **MEETING** | **LOCATION** | **DATE** |
| AHTC Meeting: Big Fish River Dolly Varden | Aklavik | April 10, 2014 |
| FJMC Meeting and meeting with Minister of DFO Gail Shea (May 1, 2014) | Ottawa | April 29-May 2, 2014 |
| Oil Spill Response Limited teleconference with EIRB | Inuvik | May 13, 2014 |
| Marine Emergency Duties A3 and Small Vessel Operator Proficiency certification course | Nanaimo | May 26, 2014 |
| FJMC Community Tour | Aklavik, Sachs Harbour, Tuktoyaktuk | June 9-13, 2014 |
| Field Work: Beluga Habitat Surveys | Kugmalit Bay & East Whitefish | June 16-20, 2014 |
| Inuvik HTC AGM  | Inuvik, NT | June 22, 2014 |
| Field work: Beluga Monitoring & Research | Kugmalit Bay & East Whitefish  | July 9-21, 2014 |
| Inuit Circumpolar Council  | Inuvik, NT | July 21-24, 2014 |
| Field Work: Shingle Point Dolly Varden Char Monitoring  | Shingle Point, YT | August 1-7, 2014 |
| Inupiat Inuvialuit Beluga Whale Commission  | Vancouver, BC | August 12, 2014  |
| THTC Annual General Meeting | Tuktoyaktuk | August 22, 2014 |
| Field Work: Lake Trout Collection and Fisheries Assessments  | Wolf Lake, Grassy lake & Jimmy lake, NT | August 28-September 4, 2014 |
| AN AOI Indicators and Monitoring Workshop | Paulatuk, NT | September 11, 2014 |
| FJMC Meeting | Inuvik | September 15-18, 2014 |
| IGC Meeting | Whitehorse | September 19-20, 2014 |
| CBMP-ISR Data Management Workshop | Whitehorse | September 22-23, 2014 |
| Inuvialuit Atlas and BSOP meeting (JS, IRC, DFO, ILA) | Inuvik | October 27, 2014 |
| Beaufort Sea Partnership Meeting | Inuvik | October 29, 2014 |
| Local observations of beluga – community meeting (DFO) | Inuvik | November 12, 2014 |
| ITHCWG Meeting (AM) | Inuvik | November 13, 2014 |
| IHTC, DFO, FJMC beluga meeting: update from 2014 and plans for 2015 | Inuvik | November 18, 2014 |
| CIMP Results Workshop | Inuvik | November 18-19, 2014 |
| Community meetings on MPAs and beluga: DFO Oceans, DFO Science, FJMC | Paulatuk, Inuvik & Tuktoyaktuk | November 23-26 2014 |
| Employee review with Vic Gillman | Inuvik | November 26, 2014 |
| TIWG Meeting | Inuvik | November 29, 2014 |
| FJMC Vision Meeting | Ottawa | December 9-10, 2014 |
| ArcticNet: Arctic Change | Ottawa | December 10-12, 2014 |
| FJMC Meeting | Winnipeg | January 12-16, 2015 |
| BREA Results Forum | Inuvik | February 24-26, 2015 |
| Aklavik HTC Meeting: Review of ACES Program | Aklavik | February 23, 2015 |
| Paulatuk Char Working Group (PCWG) Meeting | Paulatuk | February 28, 2015 |
| Regional Coordination Committee  | Inuvik | March 3-5, 2015 |
| IGC Meeting | Inuvik | March 12, 2015 |
| East Three School Career Fair | Inuvik | March 12, 2015 |
| Ulukhaktok Char Working Group (UCWG) Meeting | Ulukhaktok | March 19, 2015 |
| Paulatuk CCP Working Group Meeting | Paulatuk | March 23, 2015 |
| Inuvik CCP Working Group Meeting | Inuvik | March 27, 2015 |

**Wildlife Management Advisory Council (NWT) Resource Biologist report**

**April 1, 2014 to March 31, 2015 - James Malone**

From April 1, 2014 to August 31, 2015, James Malone worked as the Resource Biologist for the WMAC (NWT).

On May 5-8, 2014, James attended the 2014 International Oil Spill Conference (IOSC) in Savannah, Georgia, United States. James attended several IOSC presentations, which will be helpful for providing input to the Environmental Impact Review Board’s review of the Imperial Oil drilling project in the Inuvialuit Settlement Region (ISR). The WMAC (NWT) is a registered participant for that review.

On May 12-16, 2014, James attended the 2014 North American Caribou Workshop in Whitehorse, Yukon. James attended several presentations on research that has been undertaken in Canada and the United States. Valuable information was obtained on caribou management that has been undertaken since the last North American Caribou Workshop was held in 2012.

James organized and attended the following WMAC (NWT) regular meetings:

June 20-22, 2014 in Sachs Harbour

September 14-27, 2014 in Whitehorse, Yukon

December 12-14, 2014 in Inuvik

March 3-5, 2015 in Inuvik

James organized and attended the following NWT Species at Risk community consultation meetings on four species that were assessed under the *Species at Risk Act*:

June 22, 2015 in Sachs Harbour

July 28, 2014 in Aklavik

July 29, 2014 in Paulatuk

July 30, 2014 in Inuvik

July 31, 2014 in Tuktoyaktuk

James recorded meeting notes during those consultation meetings in Aklavik, Paulatuk, Inuvik and Tuktoyaktuk. Due to a prior commitment, James was not able to attend the consultation meeting in Ulukhaktok on July 14, 2014.

In December 2014, James distributed a letter that requested the Hunters and Trapper Committees and Community Corporations in the ISR to select community members to form a Working Group, which will be involved with revising the Community Conservation Plans (CCP) in 2015. Once a Working Group was formed in each ISR community, James assisted in the organization of, and facilitated the following CCP Working Group workshops:

February 19, 2015 in Ulukhaktok

February 20, 2015 in Aklavik

March 17, 2015 in Sachs Harbour

March 23, 2013 in Paulatuk

March 27, 2015 in Inuvik

March 30, 2015 in Tuktoyaktuk

During each CCP Working Group workshop, the 2008 copy of the CCP was reviewed and suggested edits were documented for each CCP. James and FJMC Staff are to be responsible for making the suggested edits to the CCPs prior to the fall of 2015, when a CCP verification workshop will be held in Inuvik to review the revised 2015 copy of the CCPs.

James conducted administrative duties for the WMAC (NWT). Duties included organizing regular WMAC (NWT) meetings, managing and completing Action Items, revising the minutes for the regular meetings of the WMAC (NWT), and organizing travel for the Chair and members of the WMAC (NWT).

 **Inuvialuit Settlement Region – Community-Based Monitoring Program**

**Joint Secretariat Annual Report 2014-15 – Kendra Tingmiak**

The ISR-CBMP pilot program began in January 2013. The program is a partnership that includes the six ISR Hunters and Trappers Committees, the ISR wildlife co-management boards and the Inuvialuit Game Council. The program Steering Committee (SC) is made up of the chairs of the IFA Co-management Boards. In late 2014, three new Steering Committee members were added: a senior representative from the Inuvialuit Regional Corporation; the Chairs of the remaining two ISR co-management boards (the Environmental Impact Screening Committee and the Environmental Impact Review Board).

Until December 2014, the original pilot projects carried out were: Porcupine Caribou Herd harvest surveys in Aklavik and Inuvik; Arctic Char community-based monitoring in Sachs Harbour; Water Quality community-based monitoring with Aklavik; Marine Mammal Passive Acoustic Monitoring in Paulatuk; and program Data Management design review.

Jennie Knopp remained the Program Coordinator for 2014-15. Kendra Tingmiak started in the newly created position of Program Assistant in September 2014. Jennie and Kendra worked together on the program implementation and also both attended SC meetings and the Arctic Net conference in Ottawa in December 2014. Jennie decided not to renew her contract past March 31, 2015 in order to focus on completing her PhD Program. Kendra will continue as the Acting Program Coordinator.

The Steering Committee met on December 8th and 11th 2014 in Ottawa during the Arctic Net conference. During these meetings, the Steering Committee decided to move out of the pilot phase and continue the program. The SC also decided to refocus the ISR – Community-Based Monitoring Program on the study of Inuvialuit harvest, related Traditional Knowledge and socio-economic elements of harvest in 2015. The SC decided to refocus the program as long-term funding had not yet been secured and they wanted all communities to benefit equally.

Refocused Work Plan Objectives for 2015

1. With the assistance of two other team members (Traditional Knowledge Coordinator and GIS Specialist), design the components, scope and methods of a long-term monitoring program of Inuvialuit harvest-based observations and knowledge of harvested wildlife, other wildlife, and related habitats and environmental conditions.
2. Further to (a), and at minimum, implement the components of a long-term monitoring program that in the near-term focus on the survey of active Inuvialuit harvesters and the type of information collected in the 1988-97 harvest study: harvest by species, location and numbers of animals harvested.
3. Establish Inuvialuit monitors in each ISR community to implement the program.
4. Establish the appropriate data management systems to record, store and access data and information (spatial and non-spatial) collected by the program; and establish direct linkages to other relevant databases, and metadata databases.
5. Prepare a report of the kill-survey (harvest) for 2015 for all ISR communities.

**FUNDING**

Funding requirements for the Joint Secretariat committees are provided by contribution agreements from the following.

1. Government of the Northwest Territories – Department of Environment & Natural Resources (3 Contribution Agreements):

* Joint Secretariat Administration
* Inuvialuit Game Council
* Wildlife Management Advisory Council (NWT)
* HTC Coordinator
* Staff Support for the Joint Secretariat Library
* Inuvialuit participation costs for the Environmental Impact Review Board, the Environmental Impact Screening Committee and both Wildlife Management Advisory Councils (North Slope and NWT)
* Wildlife Act and Species at Risk Legislation

2. Aboriginal Affairs and Northern Development Canada (AANDC)

 (1 Contribution Agreement):

* Environmental Impact Screening Committee
* Environmental Impact Review Board
* Administration and Staff Support for both the above Committees
* Community Support Unit
* Fisheries Joint Management Committee (Inuvialuit and Chairman costs)
* Fisheries Joint Management Committee (staff & program support)
* Fisheries Joint Management Committee Beluga Monitoring Program
* Fishing Registration and Consultation
* Harvest Information Gathering

The Joint Secretariat also administered funds received from INAC by way of an amendment to the above agreement for the following programs:

* ***BREA –*** Community Outreach Activities and BREA Website and Community-based monitoring
* ***Tarium Niryutait Marine Protected Area***

The Joint Secretariat also administered funds received from DIAND under the Comprehensive Funding Arrangement by way of a Contribution Agreement for the following programs:

1. Cumulative Impact Monitoring Program:

CIMP Special Projects Team

* + CIMP Working Group
	+ CIMP – Community Coastal Based Monitoring: A Regional

Approach for the ISR

* Monitoring Environmental Change in the Mackenzie Delta Region – Photomapping
* Multi-scale Assessment in the Northern Mackenzie Basin – Vegetation & Permafrost

b) Northern Contaminants Committee Program

Funding was also received from Environment Canada for the following:

* Peary Caribou Administration Committee
* Snow Goose Harvest Regulations – Aklavik & Inuvik

Funding was also received from Fisheries and Oceans Canada for the following:

* Field Technician Paulatuk

Funding was also received from Government of the Northwest Territories for the following projects:

* WMAC (NWT) Species at Risk – SARC/CMA Meetings
* NWT Wildlife Act

Inuvialuit Regional Water Workshop – March 2014

Also administered were funds from Environment Canada, Government of the Northwest Territories and the Yukon Government for the Traditional Ecological Knowledge (TEK) Study of the Western Arctic Polar Bear.

Funding was received from the Inuvialuit Regional Corporation for the Inuvialuit Settlement Resource Management Initiatives.

Funding was received from World Wildlife Fund Canada for the ISR Database Project.

Funding was also received from Oceans North (Ducks Unlimited) and ConocoPhillips Canada for the Community Based Monitoring Program.

A Contribution was received from the Department of Transportation for FJMC for the Tuktoyaktuk-Inuvik Hwy Working Group (TIWG).

The Joint Secretariat’s audited financial statements are provided separately from this annual report and are prepared by the firm of Avery, Cooper and Co. of Yellowknife, N.W.T.

Appendix A: Acronyms and Abbreviations

AANDC Aboriginal Affairs and Northern Development Canada

ABEKC Arctic Borderlands Ecological Knowledge Co-op

AC Arctic Council

ACCWH Advisory Committee for Cooperative Wildlife Management

ACIA Arctic Climate Impact Assessment

AGM Annual General Meeting

AHRDS Aboriginal Human Resource Development Program

AHTC Aklavik Hunters and Trappers Committee

AINA Arctic Institute of North America

AMAP Arctic Monitoring and Assessment Program

AMSA Arctic Marine Shipping Assessment (Arctic Council)

AN AOI Anuniaqvia Niqiqyuam Area Of Interest

ARAC Arctic Regional Advisory Committee

ARI Aurora Research Institute

ASC Audit Sub-Committee (CIMP)

ASC Aboriginal Steering Committee (Water Strategy)

A-SCAT Arctic Shoreline Clean up and Assessment Technology

ASTIS Arctic Science and Technology Information System

BOP Blow Out Preventer

BREA Beaufort Regional Environmental Assessment

BSIMPI Beaufort Sea Integrated Management Planning Initiative

BSP Beaufort Sea Partnership

BSSRPA Beaufort Sea Strategic Regional Plan of Action

CAFF Convention for Arctic Flora and Fauna (AC)

CANDEL Canadian Delegation

CASES Canadian Arctic Shelf Exchange Study

CBC Canadian Broadcast Corporation

CBMP Community-Based Monitoring Program

CCG Canadian Coast Guard

C-CIARN Canadian Climate Impacts and Adaptation Research Network

CCMS Committee on the Challenges of Modern Society

CCU Crown Consultation Unit

CEAA Canadian Environmental Assessment Agency (or Act)

CEAM Cumulative Effects Assessment and Management

CIB Claim Implementation Branch (DIAND)

CFL Circumpolar Flow Lead (IPY) Project

CHARS Canadian High Arctic Research Station

CIMP Cumulative Impact Monitoring Program

COP/MOP Conference of the Parties/Meeting of the Parties

CITES Convention on International Trade in Endangered Species

CMA Conference of Management Authorities

CMERA Circumpolar Marine Environmental Risk Analysis

CMN Canadian Museum of Nature

CMP Chemicals Management Plan

COSEWIC Committee on the Status of Endangered Wildlife in Canada

CSU Community Support Unit

CWS Canadian Wildlife Service

CZC Coastal Zone Canada

DFAR Draft Final Audit Report

DFO Department of Fisheries and Oceans

DIAND Department of Indian Affairs and Northern Development

DPA Development Project Applications

DRWED Department of Resources, Wildlife and Economic Development

DV Dolly Varden

EA Environmental Assessment

EAC Environmental Assessment Coordinator

EBSA Ecologically and Biologically Significant Areas

EC Environment Canada

EIRB Environmental Impact Review Board

EIS Environmental Impact Statement

EISC Environmental Impact Screening Committee

ELOKA Exchange for Local Observations and Knowledge of the Arctic

ENR Environment and Natural Resources

EPPR-WG Emergency Prevention, Preparedness and Response Working Group (Arctic Council)

ERMA Environmental Response Management Application

ESRF Environmental Studies Research Funds

FJMC Fisheries Joint Management Committee

FW Field Worker

GIS Geographic Information System

GNME Great Northern Mining Exploration

GNWT Government of the Northwest Territories

HC Health Canada

HNS Hazardous and Noxious Substances

HRDC Human Resources Development Canada

HTC Hunters and Trappers Committee

HTC-SAO Hunters and Trappers Committee Administrative Support Officer

IAIA International Association for Impact Assessment

IAIA-WNA International Association for Impact Assessment - Western and Northern Affiliate

ICARP International Conference on Arctic Research and Planning

ICC Inuit Circumpolar Conference

IFA Inuvialuit Final Agreement

IFA-ICC Inuvialuit Final Agreement - Implementation Coordinating Committee

IGC Inuvialuit Game Council

IGC-RMC Inuvialuit Game Council Resource Management Coordinator

IHAP Inuvialuit Harvesters Assistance Program

IHTC Inuvik Hunters and Trappers Committee

IIPBC Inuvialuit/Inupiat Polar Bear Commission

IIBMC Inuvialuit/Inupiat Beluga Management Committee

ILA Inuvialuit Land Administration

ILAC Inuvialuit Land Administration Commission

INAC Indian and Northern Affairs Canada

IRIS Integrated Resource Impact Study

IT Information Technology

ITK Inuit Tapiriit Kanatami

IOL Imperial Oil Limited

IOMP Integrated Ocean Management Plan

IORVL Imperial Oil Resource Ventures Limited

IPY International Polar Year

IR’s Information Requests

IRC Inuvik Regional Corporation

ISR Inuvialuit Settlement Region

IUCN International Union For the Conservation of Nature

JRP Joint Review Panel

JS Joint Secretariat

KIBS Kendal Island Bird Sanctuary

LOMA Large Ocean Management Area

MGP Mackenzie Gas Project

MMS Minerals Management Service

MPA Marine Protected Area

MVEIRB Mackenzie Valley Environmental Impact Review Board

MVRMA Mackenzie Valley Resource Management Act

NATO North Atlantic Treaty Organization

NBF Northern Board Forum

NCP Northern Contaminants Program

NEB National Energy Board

NEBA Net Environmental Benefits Analysis (or National Energy Board Act)

NEI Northern Ecosystem Initiative

NGO Non-government Organization

NGPS Northern Gas Project Secretariat

NOAA National Oceanographic and Atmospheric Agency (U.S.)

NPMO Northern Project Management Office

NRCAN Natural Resources Canada

NRTP Natural Resource Technology Program

NWT Northwest Territories

NWT ECC Northwest Territories Environmental Contaminants Committee

NWT RCC NWT Regional Contaminants Committee

NWT WSS NWT Water Stewardship Strategy

OAP Oceans Action Plan

OHTC Olokhaktomiut Hunters and Trappers Committee (Holman)

PAME WG Protection of the Arctic Marine Environment Working Group

PAS Protected Areas Strategy

PASSC Protected Areas Strategy Steering Committee

PBAC Polar Bear Advisory Committee

PBTC Polar Bear Technical Committee

PCO Privy Council Office

PCWG Paulatuk Char Working Group

PERD Program for Energy Research and Development

POL Petroleum Oil and Lubricants

PHTC Paulatuk Hunters and Trappers Committee

PIP Preliminary Information Package

RAO/CIS Russian Arctic Operation /CIS Continental Shelf

RAs Regulatory Agencies

RB Resource Biologist

RCC Regional Contaminants Committee

RMC Resource Management Coordinators

RP Resource Person

RO Regional Organization

RRWG Rat River Working Group

SAO Senior Administrative Officer

SARC Species at Risk Committee

SAR Search and Rescue

SC Steering Committee

SCEOAR Social Cultural and Economic Overview Assessment Report

SENES Specialist in Energy, Nuclear and Environmental Sciences

SHHTC Sachs Harbour Hunters and Trappers Committee

TAG Technical Advisory Group

TBS Treasury Board Submission

TC Transport Canada

TCPL TransCanada Pipeline Limited

TF Task Force

TIWG Tuktoyaktuk Inuvik Working Group

TK Traditional Knowledge

TNMPA Tarium Niryutait Marine Protected Area

TOR Terms of Reference

TSEP Tanker Safety Experts Panel

UAS Unmanned Aerial System (“drone”)

UCWG Ulukhaktok Char Working Group

UNFCCC United Nations Framework Convention on Climate Change

US United States

USCG United States Coast Guard

WCS Worst Case Scenario

WG Working Group

WMAC (NS) Wildlife Management Advisory Council (North Slope)

WMAC (NWT) Wildlife Management Advisory Council (Northwest Territories)

WSWG West Side Working Group

YTG Yukon Territorial Government